

Professional Development

When are Continuing Education (CE) Classes Due?

The Tennessee Real Estate Commission requires successful completion of 16 hours of CE (10 elective and 6 mandatory TREC CORE) during every two-year renewal cycle and must be completed on or before the expiration date of the license. All CE will be loaded into the TREC System by the course provider (i.e.: WCAR) and by rule, the provider has 10 business days to upload the CE attendance rosters. It also takes an additional 2-3 business days for TREC to process the roster once they receive it from the course provider please allow up to 15 days for a class to post to your record.

What is my two-year renewal cycle?

If your license expires on July 15th 2018, you must complete 16 hours of Continuing Education between July 15, 2016 and July 15, 2018 for license renewal. 6 of the 16 hours MUST be a TREC Core Course and the additional 10 can be general electives - with the recommendation that at least 3 of those 10 hours be a NAR approved Code of Ethics course to meet the [NAR Code of Ethics Training Requirement](#) for REALTORS® (see below).

Where can I check my hours?

You are responsible for making sure that you have successfully completed the mandatory 16 hours before the expiration date of your license. You can login to verify.tn.gov or core.tn.gov to check your CE hours. Please see the explanation above of the 16 required hours and the timeframe in which you must complete those hours.

What is the TREC Core Course?

(TREC requirement every 2 years per individual's license renewal date.)

The TREC Core Course is a specific six (6) hour course designated by the Tennessee Real Estate Commission which is required to be taken by licensees who must complete the 16 hour continuing education requirement. Licensees should remember that a failure to complete the TREC Core Course will prevent renewal of the license even if the licensee completes a total of 16 hours of education. [WCAR offers this course once a month.](#)

NAR Code of Ethics

(REALTOR® requirement within established calendar years.)

As a member of the Williamson County Association of REALTORS®, the Tennessee Association of REALTORS®, and National Association of REALTORS® you are required to complete a 2.5 hour training course on the REALTOR® Code of Ethics. This mandate from the National Association of REALTORS® is enforced by your local association (WCAR) and must be completed during the established cycles. (Current Cycle: January 1, 2017 to December 31, 2018)

Failure to complete training during any cycle will lead to [suspension of membership](#) for the January and February immediately following the cycle deadline, with termination of membership starting March 1 after the cycle deadline.

If you complete a Code of Ethics course outside of WCAR it is your responsibility to send your certificate of completion to the [Director of Education](#) so your record can be updated.